

**Submittal Form for Retired Status**

Please review the following policy regarding Retired status, sign, date and fax or mail the request to the ABIH Office. CIH (Ret) and CAIH (Ret) status recognizes that you are no longer in the full-time or part-time practice of industrial hygiene and will relinquish use of the CIH or CAIH designation. This status recognizes that you previously held the CIH or CAIH designation and participated in the ABIH certification maintenance program.

The policy of the Board regarding Retired status is as follows:

1. Upon request to the Board, a Diplomate **in good dues standing** will be granted Retired status. Retired status includes:
  - CIHs/CAIHs who have retired from the full-time or part-time practice of industrial hygiene.
2. The designation CIH (Ret) or CAIH (Ret) will be used in the ABIH electronic and paper roster. This designation may **not** be used on business cards or on any work product relating to industrial hygiene. The CIH (Ret) and CAIH (Ret) designation may be used on a resume or CV if you reference the years of active certification.
3. Retired Diplomates will be listed in a separate section of the annual Roster of ABIH Diplomates with their home addresses. Retired Diplomates do not pay dues to ABIH nor do they submit a CM Worksheet.
4. A Diplomate who has declared himself/herself to be Retired from industrial hygiene practice, but who is found to be working in industrial hygiene and using the CIH, CIH (Ret), CAIH or CAIH (Ret) designations, will be subject to the ABIH Ethics Case Procedures provision.
5. A Retired Diplomate may no longer use the ABIH embossing seal or stamp.
6. If a Retired CIH/CAIH wishes to reactivate their certification, they must show a CM Worksheet for the previous 5 years that provides for 40 points for CIHs and 35 points for CAIHs in continuing IH activity in all categories, except #1, subject to the maximum point allowances in effect at the time of application to reactivate. Retired CIHs may also reactivate by taking and passing the Comprehensive Practice examination if they were certified in Comprehensive Practice. Those CIHs certified in an Aspects area must qualify to take the Comprehensive Practice examination to reactivate by examination.

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\_\_\_\_\_ I have reviewed the Retired CIH/CAIH Policy and accept the policy as stated.

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email Address \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please mail or fax to: ABIH, 6015 W. St. Joseph, Suite 102, Lansing, MI 48917 (fax – 517-321-4624)**