



CIH Certification Maintenance (CM) Changes

Effective November 1, 2018

Includes current CM worksheets (cycle end-date 12/31/2018 and due by 2/1/2019)

General Process Changes
1. Cycle Extensions become automatic for 6 months, once per five-year cycle, for any reason. Must submit request via email.
2. Consolidation of the re-activation rules for Expired and Voluntary Surrender, includes new rules and fees.
3. Immediate reporting of a felony conviction now required, rather than waiting until the end of the CM cycle.
Category 1 (Active Practice) Change
4. A linear CM credit formula is now used for any %IH practice 0-50%. The cap remains at 3 points per year.
Category 2 (Committees) Change
5. Local Section Committee Members now qualify for 0.5 CM points per year.
Category 3 (Publications) Change
6. Allow 'other media' publication to count as Non-Peer Reviewed (e.g., web blogs, videos and podcasts) if outside the person's organization AND meets the following criteria: > 500 words in length, technical in nature, pertains to IH subject matter, and contains references. Primary author receives 0.5 CM points .
Category 4 (Education) Changes
7. Management training, <i>including Leadership</i> , is now allowed, with 5 points (30 hours) cap per cycle.
8. "IH Ethics" has been changed to "Ethics", and the cap has been reduced from 5 points (30 hours) to 1 point (6 hours) per cycle.
Category 5 (Teach/Present) Changes
9. For teaching or presenting outside a National or International conference, a linear formula of 0.33 points per hour, with a minimum of 20 minutes, will now be used.
Category 7 (Other) Changes
10. CM credit of 0.5 points/session is allowed for *Session Arranger of any National or International Conference. *Moderator still does not receive credit.
11. Mentoring programs no longer require pre-approval, however the program still needs to meet the minimum requirements as described in the guidance on the ABIH website.
12. The CM point value for "IH-Related" Exams has increased from 0.167 points per hour to 0.5 points per hour.
13. Category 7 has been renamed to "Approved Other".
14. Credit for pro bono hours has increased from 0.5 to 1 point per 40 hours of service . Documentation of hours is still required per guidance on the ABIH website.
15. "Editor or Reviewer of a peer-reviewed journal article, column or book chapter" has been moved from Category 7 to Category 3 (Publications).